

## 2024 Grant Letter of Intent Guidelines

### Grant Request(s):

- Program/project grant request can be submitted for up to \$20,000
- Organizations may submit more than one program/project for consideration. A separate letter of intent form must be submitted for each program/project.

**Grant Year:** May 1, 2024– April 30, 2025

**Purpose:** Each year, the Women and Girls Fund of Waukesha County (WGF) awards grants to local nonprofit agencies to support projects and programs that promote women and girls of all ages. Focus areas include **health** and **well-being, self-sufficiency** and **empowerment**. Since its inception, the Fund has granted more than \$1.6 million to county-wide nonprofit organizations.

**Geographic Focus:** Waukesha County

**Eligibility:** All 501(c)3 nonprofit organizations providing significant programs to benefit women and girls in Waukesha County.

**Limitations:** Standards specify that grantees receiving competitive grants in any given year are ineligible to apply for a grant the following year. Therefore, organizations that received a grant in 2023 will not be eligible to apply for funding again until 2025.

The WGF does not fund event sponsorships. Grants will not be made for religious, government or political purposes, nor to individuals.

**Letter of Intent Procedure:** Completed grant letter of intent form online at:  
<https://forms.office.com/r/2E46V36MbT>

*ALL questions/sections **must** be completed and upon submission will automatically be received by the Women and Girls Fund of Waukesha County.*

### GRANT TIMELINE:

Letters of intent are due **Friday, January 26, 2024 by Noon.**

The Women and Girls Fund of Waukesha County Board of Directors will review all letters of intent and notify organizations if the program/project has or has not been selected to submit a full proposal. Organizations will be notified of the Women and Girls Fund decision by **Tuesday, February 20, 2024.**

Organizations invited to submit a full proposal for the selected program/project will be provided a list of required documents for submission. Full proposals are due **Wednesday, March 20, 2024 by Noon.**

### Questions/Concerns:

Contact Sue Juntunen at [sue@wgf-waukesha-county.org](mailto:sue@wgf-waukesha-county.org) or at 262-875-3126.